

FINANCIAL RECONCILIATION REPORT

Name of PTA Laura B Negley Elementary PTA Date of Report August 8, 2018

FINANCIAL SUMMARY

Beginning Balance-On-Hand as of June 30, 2017 (date of previous financial reconciliation) \$ 11,917.75
 Total Income Received (from date of previous financial reconciliation to date of current financial reconciliation) \$ 39,065.71
 Total Disbursements Paid (from date of previous financial reconciliation to date of current financial reconciliation) \$ (30,619.08)
 Ending Balance-On-Hand as of June 30, 2018 (date of current financial reconciliation) \$ 20,364.33

BANK ACCOUNT SUMMARY

	Account #1	Account #2	Account #3
Ending Balance on Most Recent Bank Statement	\$ <u>20,364.33</u>	\$ _____	\$ _____
Plus Total Outstanding Deposits	\$ <u>0</u>	\$ _____	\$ _____
Less Total Outstanding Disbursements	\$ (<u>0</u>)	\$ (_____)	\$ (_____)
Current Bank Balance (should match Ending Balance-On-Hand above)	\$ <u>20,364.33</u>	\$ _____	\$ _____

COMMITTEE FINDINGS

We have examined the records of Laura B Negley Elementary PTA and find them to be:

- Correct
- Incomplete
- Substantially correct with the following adjustments:

Non-signer reviews bank reconciliations each month, \$50 cash withdraw needed better documentation for lottery tickets, notable to verify where it was returned.

- Incorrect. The following irregularities were found.

We make the following recommendations.

Be sure to have the required amount of signatures on cash withdraw requests. Count sh
Use someone else's signature when correcting incorrect changes. For monthly recurring
expenses, fill out blanket expense form.

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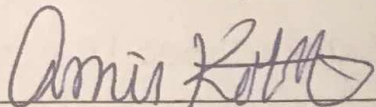
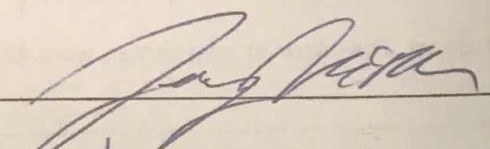
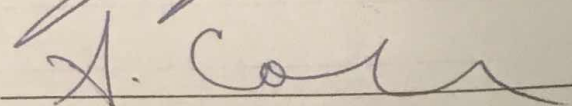
LIST OF OUTSTANDING DEPOSITS

Date	Bank Account	Budget Item	Amount
n/a			

LIST OF OUTSTANDING DISBURSEMENTS

Date	Bank Account	Budget Item	Amount
n/a			

FINANCIAL RECONCILIATION COMMITTEE (minimum of three members)

	Name	Signature
Committee Member	Amie Kotrba	
Committee Member	JENEMY MCBROOM	
Committee Member	ALYSSA COHEE	
Committee Member		
Committee Member		